

Center for International Business Studies
Mays Business School
Texas A&M University
<http://cibs.tamu.edu>

Application Process

The application deadline for the fall semester or full academic year is **April 1st**. The deadline for the spring semester is **October 15th**.

Incoming exchange students must create an online account with the Study Abroad Office. Please follow these directions: [Exchange Application Instructions.pdf](#) to create an online account and to complete the exchange application. Students will be assigned a university ID number (UIN) once they have been accepted to the university. You do not need this UIN to apply.

Arrival information may be added once the student finalizes travel plans; however, it is not recommended that students finalize travel plans until the J-1 student visa has been issued.

For questions related to the application process, contact Karen Burke kburke@tamu.tamu or Ben Petty in the International Programs Office at bpetty@tamu.edu.

Academic Calendar

2012 Fall Semester

International student orientation	mid August
Last day to register for fall classes	August 24
Fall semester classes begin	August 27
Last day to add/drop a class	August 31
Last day to drop classes without penalty	November 2
Thanksgiving Holiday (no classes held)	November 22-23
Final exams	December 7-12

2013 Spring Semester

International student orientation	1 st week in January
Last day to register for spring classes	January 11
Spring semester classes begin	January 14
Last day to add/drop a class	January 18
Spring Break (no classes held)	March 11-15
Last day to drop classes without penalty	April 2
Final exams	May 3-8

For a more detailed academic calendar or to view calendars for additional semesters, visit <http://admissions.tamu.edu/Registrar/General/Calendar.aspx>.

Center for International Business Studies
Mays Business School
Texas A&M University
<http://cibs.tamu.edu>

Course Structure

Language: Courses are taught in English. Although there is no formal English proficiency requirement for reciprocal exchange students, a TOEFL score of 550 (pencil-and paper version) or 213 (computer version) is generally required for international students. This should be taken into consideration.

Class size: Varies anywhere from around 20 students to upwards of 450 students in the largest classes. Generally, upper level and major-specific classes tend to be smaller, while lower-level classes that are required by multiple majors tend to be larger. The capacity of each class is listed in the course schedule.

Attendance: Most classes are not attendance mandatory but attendance is strongly encouraged. See the course syllabus for the specific policy of each class.

Meeting Times: Most classes meet either on Monday, Wednesday, and Friday (MWF) for 50 minutes each or on Tuesday and Thursday (TR) for 1 hour and 15 minutes each day. See the course schedule for specific class meeting times.

Exams: Exams are most often written with a combination of multiple choice, true/false, matching, short answer and essay questions. In larger classes, exams are often purely multiple choice to facilitate easier and faster grading. Most courses have between 1 and 4 exams throughout the semester and a final exam during specified final exam times at the end of the semester. Structure varies by class and is determined by the professor.

Grading System: Percentage-based grading:

<u>Grade (%)</u>	<u>Description</u>
90-100	A = Excellent
80-90	B = Good
70-80	C = Satisfactory
60-70	D = Pass
< 60	F = Fail

Please note that while a D is usually considering passing, certain classes require a C or better to gain course credit.

Course load: All reciprocal exchange students must be enrolled as full-time students. To be considered full-time, students must take a minimum of 12 credit hours for undergraduates, or 9 credit hours for graduate students. Generally, 1 class = 3 credit hours. Contact hrs. = 45 per 3 hr. course.

Center for International Business Studies
Mays Business School
Texas A&M University
<http://cibs.tamu.edu>

Course Listing: The courses offered change each semester; however, the full course listing for Fall 2011 can be found at <http://admissions.tamu.edu/registrar/Current/RegLinks.aspx>. The spring 2012 schedule will be available in late October 2011. Business classes are listed as ACCT, FINC, MGMT, MKTG, INFO, IBUS, BUSN, or BUAD (MBA only). The course catalogs including descriptions of all courses offered (though not all are offered every semester) can be found at <http://www.tamu.edu/admissions/catalogs/>.

Undergraduate courses: 100 to 400 numbered courses

Graduate courses: 600 numbered courses

Graduate exchange students are eligible to take 600 level courses that are open to all majors. Graduate exchange student are not eligible to MBA and MS courses restricted for degree-seeking majors only. 300 and 400 undergraduate level courses are also open to graduate exchange students if approved by their school.

Course Enrollment: Exchange students must go through an advisor to enroll in business courses – ACCT, FINC, MGMT, MKTG, INFO, IBUS, BUSN. You **cannot** enroll yourself for these courses through the on-line registration system. Undergraduate students must attend the exchange student course enrollment meeting approximately 1 week before classes begin. Graduate students must contact Ms. Karen Burke for registration in graduate business courses.

Accommodations

It is the student's responsibility to secure housing for the duration of their studies. Several options are available. Students must be admitted to the University and have an assigned university Identification (UIN) before students can apply for on-campus housing.

On-campus: On-campus housing information, visit <http://reslife.tamu.edu/how/>

Off-campus: Students who prefer to forgo campus housing should secure housing at an off-campus location. It is recommended that students begin their housing search before arriving as it is often difficult to secure housing, particularly for students arriving less than 2 weeks before classes begin. Please note that many apartment managers will require proof of ability to pay rent. For assistance in finding off-campus housing, visit <http://international.tamu.edu/iss/living/housing.asp>. Other websites for off-campus housing:

- <http://reslife.tamu.edu/housing/options/ua.asp>
- <http://studentlife.tamu.edu/agoss/offcampusesearch>
- <http://firststreetguesthouse.com>

Center for International Business Studies
Mays Business School
Texas A&M University
<http://cibs.tamu.edu>

- <http://aggiereach.tamu.edu> (if you are seeking a roommate)

Additional Consideration

Visa: All international students must secure a visa prior to arriving in the U.S. Most exchange students will apply for a J-1 visa. For detailed instructions on obtaining a U.S. visa, visit <http://international.tamu.edu/iss/immigration/visastudent.asp>.

Health Insurance: All international exchange students will automatically be enrolled in a medical health insurance plan that meets specific coverage requirements for the duration of their stay. For a list of the compliance regulations and instructions for insurance verification as well as information about healthcare and insurance in the United States, visit <http://international.tamu.edu/iss/insurance/forstudents.asp>.

Estimated Program Costs

	<u>Fall or Spring Semester</u>	<u>Summer</u>	<u>Academic Year</u>
Undergraduate			
Living Expenses	US \$6,144	US \$4,097	US \$12,287
Graduate			
Living Expenses	US \$6,783	US \$4,415	US \$13,565

Student Services

A variety of student services are available to all Texas A&M students with particular services designed specifically for international students. A small sample of student services is listed below:

INTL Student Services The International Programs Office offers many services to international students including immigration services and advising, personal advising, community and campus outreach activities, special programs, and the administration of scholarships, grants and loans for international students. More information about international student services can be found at <http://international.tamu.edu/iss>.

INTL Business Assoc. IBA is an organization at Mays Business School which seeks to enhance the knowledge and understanding of different cultures around the world as well as encourage students to learn about and take part in international experiences. More information about IBA can be found at <http://iba.tamu.edu/>

Center for International Business Studies
Mays Business School
Texas A&M University
<http://cibs.tamu.edu>

INTL Student Assoc. ISA is a student organization which seeks to promote cultural exchange between and among international and U.S. students. More information about ISA can be found at <http://isa.tamu.googlepages.com>

In addition to the groups listed above, Texas A&M recognizes nearly 1000 student organizations on campus. These organizations are suited to a wide variety of interest and involvement. A list of organizations and a tool to help match you to an organization can be found at <http://studentactivities.tamu.edu/online/organizations>.

A list of the organizations that are geared specifically to international students can be found at <http://international.tamu.edu/iss/living/clubs.asp>

Additional Resources

Welcome Guide The Texas A&M International Student Services Office has put together a welcome guide that answers many frequently asked questions regarding the policies and procedures for international students both prior to and after arrival. The welcome guide can be found at http://international.tamu.edu/iss/checkin_orientation/welcome_guide.asp.

Orientation The Texas A&M University Study Abroad Office will hold a special mandatory orientation for all exchange students that will take place approximately 2 weeks before the semester begins. The International Student Services Office also holds a mandatory orientation and check-in program. A sample agenda and a list of the documents required for check-in as well as a calendar of other mandatory and optional events for international students may be found at http://international.tamu.edu/iss/checkin_orientation/orientation_main.asp.

General Information

Texas A&M University

From humble beginnings in 1876 as Texas' first public institution of higher learning, to a bustling 5,000-acre campus with a nationally recognized faculty, Texas A&M University is one of a select few universities with land-grant, sea-grant and space-grant designations. With an enrollment of about 50% men and 50% women, 25 percent of the freshman class are the first in their family to attend college. Here, 38,000-plus undergraduates and more than 9,000 graduate students have access to world-class research programs and award-winning faculty. Texas A&M has two branch campuses, one in Galveston, Texas, and one in the Middle Eastern country of Qatar. Texas A&M also operates three overseas centers in [Mexico City, Mexico](#), [San Isidro, Costa Rica](#) and [Santa Chiara, Italy](#), which serve students, faculty and researchers year around. This research-intensive flagship university with 10 colleges consistently ranks among the top twenty-five nationally by *The Washington Monthly* for "tangible contributions to the public interest." *U.S. News and World Report* ranked Texas A&M second in the nation among public universities in the "great schools, great prices" category. Many degree programs are ranked

Center for International Business Studies
Mays Business School
Texas A&M University
<http://cibs.tamu.edu>

among the top 10 in the country. To learn more about traditions at Texas A&M, you can visit www.tamu.edu/home/traditions/.

For more information about Texas A&M, visit www.tamu.edu.

Mays Business School

Texas A&M University's Mays Business School educates more than 5,000 undergraduate, master's and doctoral students in accounting, finance, management information systems, management, management, marketing, and supply chain management. The school [consistently ranks](#) among the top public business schools. Mays partners with [national and regional business executives](#) to deliver relevant education shaped by industry expectations and insights. Mays' home in the Wehner Building offers a dynamic learning environment for faculty and students, featuring interactive teaching tools, wireless Internet throughout the building and multiple computer labs. Mays is accredited by AACSB international, the premier accrediting agency and service organization for business schools. [Our mission](#) is to create knowledge and develop future ethical business leaders for a global society.

For more information about Mays Business School, visit <http://mays.tamu.edu>.

Center for International Business Studies

The Center for International Business Studies (CIBS) was created in 1985 and is responsible for internationalizing the business programs in Mays Business School and the international business dimension of the university's other programs. Within the CIBS framework a U.S. Department of Education designated Center for International Business Education and Research (CIBER) has been in operation since 1990. CIBERs are established at selected universities to promote the nation's capacity for international understanding and economic enterprise. The CIBS office facilitates study abroad programs for business students as well as all incoming and outgoing reciprocal exchanges through Mays Business School.

For more information about CIBS, visit <http://cibs.tamu.edu>.

Program Information

MBA Program:

The Mays Business School MBA Program has quickly grown into one of the nation's best, being ranked in the Top 10 in U.S. Public School MBA Programs by both *Financial Times* and *Forbes Magazine*. It was also ranked as being 1st in the U.S. as the Best Value for Money by Financial Times in 2010. Full-time MBA Program students attend classes on campus in College Station and can complete the program within 18 months (16 months of instruction) with students taking 49 credit hours. The Executive MBA program is designed for business professionals and is a

Center for International Business Studies
Mays Business School
Texas A&M University
<http://cibs.tamu.edu>

2-year program (18 months of instruction). Students attend classes on Fridays and Saturdays in The Woodlands, TX and complete 45 credit hours over the course of the program.

For more information about the MBA Program, visit <http://mba.tamu.edu>.

Master's Degree Programs:

May's Business School offers Master of Science degrees in Accounting, Management Information Systems, Human Resource Management, Marketing, Real Estate and Agribusiness (jointly administered by Mays Business School and the College of Agriculture and Life Science). The various programs require a total of 36-39 hours of coursework, which can be completed in about 18 months. Some programs, including the Real Estate program may require more hours depending on prior coursework and career aspirations.

For more information about the Master's Degree Programs at Mays Business School, visit <http://mays.tamu.edu/degrees-and-majors/masters/>.

Undergraduate Programs:

Mays Business School offers Bachelor of Business Administration programs in seven majors: Accounting, Finance, Management, Marketing, Information and Operations Management, and Business Honors as well as Agribusiness, which is jointly administered by Mays Business School and the College Of Agriculture and Life Sciences. In addition to these degree programs, students may also pursue certificates in 5 areas including International Business. Students from other colleges within Texas A&M also have the option of pursuing a minor in Business, which includes 18 hours of business coursework.

For more information about Undergraduate Programs at Mays Business School, visit <http://mays.tamu.edu>.

Location Information

Bryan/College Station:

Texas A&M University is located in College Station, TX with the neighboring city of Bryan immediately to the northwest. College Station was founded when the college was founded in 1876 and was named for the train station that provided access to the school which, at the time, was very isolated. Because of its history, College Station is a true "college town" in which life is largely centered on the university. Today, College Station has a population of nearly 100,000 and Bryan has a population of nearly 70,000. The two cities are often collectively referred to as "Aggieland," making reference to the nickname of the university's sports teams, as well as students and others who are affiliated with Texas A&M: the Aggies. Bryan/College Station is located within a 180-mile radius of the 5 largest cities in Texas (encompassing 80% of the state's population).

For more information about the Bryan/College Station area, visit <http://www.visitaggieland.com>

State of Texas:

**Center for International Business Studies
Mays Business School
Texas A&M University
<http://cibs.tamu.edu>**

Texas is the 2nd largest state in the U.S. both in terms of population as well as land area. Due to its large size, the state has a diverse landscape ranging from swamps, piney woods, plains, hills, deserts and mountains. Texans are generally very proud of their history, which includes a 10 year period as an independent republic before admission as a constituent state of the U.S. Texas is home to many large cities/metropolitan areas including Houston, Dallas/Fort Worth, San Antonio, Austin, and El Paso.

For more information about the state of Texas, visit <http://www.traveltex.com>